

Simsbury Chiropractic & Wellness Center

Dr. Cheryl Vincent

540 Hopmeadow St., Simsbury CT 06070

PH: 860-651-3355 Fax: 860-408-9648

Office Hours: Monday & Wednesday 9am-6pm, Tuesday 2pm-6pm
Thursday 9am-6pm, Friday 9am-12pm, Saturday 9am-12pm

Cancellations: -If unable to keep an appointment; 24-hour notice is requested.
-For unforeseen emergencies or circumstances which necessitate cancellations, notification is requested as soon as possible.
-Missed appointments without notification will be billed to the patient.
-New Patient appointments are typically 45-60 minutes. At the time of booking your initial consultation, we request a credit card on file to reserve the room for your visit. If for some reason you are unable to make your appointment, a \$100 charge will be applied.

Office Hour Calls: Calls to the doctor during office hours will be answered by the receptionist who will take a message. The doctor will return all phone calls within 48 hours. If it is an emergency, please notify the receptionist.

Phone consultations are available for a fee and will be scheduled by the receptionist.

Payment: PAYMENT IS EXPECTED AT THE TIME OF SERVICE.

Insurance: We **ONLY** participate with **Anthem BC/BS, Connecticare & United Health.** We will submit claims for Cigna, Aetna&Medicare patients, after payment has been made in full.

Informed Consent: The signature below gives consent for the treatment of the individual or minor for whom they are legally in charge.

May we leave a message on your answering machine or with the person answering the phone?

YES _____ NO _____; If yes, preferred phone number: _____

Email?: YES _____ NO _____: If yes, preferred email address: _____

Patient/Guardian Name: _____

Patient/Guardian Signature: _____ Date: _____